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## Code of Coexistence

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This code of living has been issued in order to preserve harmony, welfare and safety of residents and maintain a bond of mutual respect between himself and the staff of the complex. Therefore it must be strictly observed. In case of any problem should be reported to the administration in order to fix it.

The students must respect all rules governing the coexistence in the complex. They must also respect the staff that will play in it.

Each resident is responsible for damage that occurs both in the common parts as in his room. The damage caused by the dormitories and / or its securities will answer all parts of the room in solidarity, for damages in the common parts involved will respond in solidarity (corridors, halls, etc..) Unless who occurrence of the damage was brought voluntarily recognizing its sole fault. The Resort reserves the right to inspect the rooms to verify the correct implementation of these rules of coexistence.

Each space and object belonging to the Complex shall be left in perfect condition and hygiene after use, taking into account that other students will find the same conditions. It is very important the order and cleanliness to be given to the elements and common areas. The loss of key resident paid \$ 90 for the replacement of the same without exception. Do not lend keys / cards.

## **Eligibility and payment of fees:**

To be admitted as a resident must tertiary education, university, graduate, or specific courses in educational institutions or being under the system of internships in companies or institutions that demonstrate convincingly.

Payment of the fee every 30 (thirty) days in advance. The term payments outside will suffer an increase of 1% per day late.

The payment of monthly fees must inevitably be made from 1 to 5 of each month in advance Monday through Friday from 9 hours. a 19hs., Saturday from 9 hours. a 13hs. If the 5th of this month was Sunday, no extra costs may be paid the following Monday. Those who paid with bank deposits should be taken to deposit the fee the bank business days before the 5th of each month to avoid default.

If the student is absent for any reason the institution, whether for personal or breaks, this does not in any way affect the normal fee payment. From day 16 not permitted on the Complex for non-payment until it made.

The recurrence of arrears or payments beyond the term could be due to

withdrawal of the residence in which case the administration will have the place immediately (and the student will lose the month escrow).

If the resident decides to leave before the agreed deadline, he must notify the Administration no less or more than 60 days in advance. Otherwise, be paid as if that period were lodged. At the time of retirement of the resident, the fee must be current. Not allowed to remove their personal effects if I had not canceled your account.

### **Enrollment and Escrow**

Must pay a security deposit, equivalent to the monthly amount of the room in which they live. That amount may not be used for payment of dues, except discounts for our policy failures or damage incurred.

This deposit will be refunded to the resident to leave the complex, provided a written report and 60 days before the date of discharge.

### **Open Access Hours**

There are no restrictions on entry and exit of the complex.

The students will be responsible for damages or other issues that could result in her guests. The visits may remain only in common areas is strictly prohibited admission to the gym, spa and jacuzzi. The influx of guests must be notified prior to the administration.

No student may enter the complex in a state of drunkenness or disturbing the neighbors or take actions that harm or disturb other residents of the complex.

Is strictly forbidden the use of drugs and alcohol. At the slightest evidence of its use the resident will be punished immediately, and notice to parents or guardians, or the institution you've submitted your having to leave.

### **Rooms**

The rooms are for rest and study, therefore, should remain silent in the same vicinity and in the corridors, avoiding any unwanted noise.

The maid will take place from Monday to Friday.

The Resort provides linens. The staff could use clothes washing machines installed in the residence for the purpose.

Any resident who shares a room may be relocated elsewhere in the following cases:

- Have your colleague have withdrawn from the institution and has vacancies in another room (in this case respect the amount to room type originally chosen by the resident).
- For repairs.
- Incompatibility of characters.

The residents may not be in their rooms object which is incompatible with safety and decorum. The Resort is not responsible for the lack of objects and personal effects to be implemented by each resident. To this end the cupboards have individual security boxes, and personal cards for access to the rooms.

It is strictly prohibited inside the rooms:

- Smoking. (Only in outdoor spaces). The residents who smoke will be responsible for damage and damage caused by cigarette burns on furniture and facilities.
  - Use appliances such as heaters, coffee makers, among others.
  - Paste posters, captions or any film on the walls or windows, and all common areas.
  - Leave bags to discontinue the cleanliness of the rooms. This feature bauleras.
  - The residents should be provided for all personal items (soap, toilet paper, etc.).
  - Out of respect and decorum, the maids will not enter the rooms to enlist, if there are students sleeping or bathing.
  - Stereo. Only members may use personal players.
  - Occupy the space provided (beds / desks / closets) other roommates, even when other seats are unoccupied

## **Hygiene**

When students use shared bathrooms, they must maintain the hygiene of the product with respect to the rest of the residents with which it shares the facility. The paper, cotton, feminine wipes, etc. shall be returned in the containers placed especially for this purpose.

## **Study Hall**

Every resident must have an attitude of responsibility for the study, respecting both their own and the work of others. They must maintain a climate of peace and tranquility in the complex.

- Will be open 24 hours.
- You must keep quiet and not smoking.
- The internet access is via WI-FI.
- You may invite colleagues to the study room. For this, we must be notified prior to the administration.

## **Dining**

They should stop using the elements clean and tidy.

## **Spa and Gym**

These spaces are for the exclusive use of residents by restricting access to any outsider, unauthorized, and must meet the same standards set at the point of hygiene.

From 24h. rule governing the absolute silence of the night, having avoided any noise (music, shouting, discussions, etc..) that may disturb other residents.

In cases of extreme gravity or accident will immediately notify the Administration. The Complex has emergency medical care (protected area), which guarantees the medical visit at our institution. If necessary the relocation of the resident will be the place to indicate your medical coverage, or if they did not, the nearest public hospital.

Any violation of this Code of Coexistence, is liable to the appropriate penalty, as deemed appropriate by the Administration as the maximum sentence to apply the expulsion of the offending student Complex, with loss of escrow, thus assuming responsibility for any breach of the obligations detailed in this Code of Coexistence.

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Parent o tutor's signature

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Resident's signature

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Surname and name

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Surname and name

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Identity card number/passport number

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Identity card number/passport number

### NOTICE OF WITHDRAWAL

The resident ..... , Room ... .. confirmed on the date he will retire voluntarily ..... , Complex The Muses, after 60 days of the date, specifically to meet conditions set out in our Code of Coexistence.

Check out: \_\_\_\_\_

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Signature

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Surname and name

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Identity card number/passport number